

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
January 22, 2021**

John Shalett, LCSW, Chairperson, called the meeting to order at 2:00 p.m. on Friday, January 22, 2021. The meeting was conducted via video conference and all interested parties were provided the information to join the meeting. The allowance of a video conference is authorized by Proclamation 30 JBE 2020, Section 4 as extended by subsequent executive proclamations including 75 JBE 2020. Regina DeWitt, Administrative Assistant, and Sheri Morris, Legal Counsel, were present for the meeting.

Hyacinth McKee, LCSW, conducted roll call. Board members present at the time of roll call included Ruth Weinzettle, LCSW, John Shalett, LCSW, Hyacinth McKee, LCSW and Carla Moore, LMSW. Evan Bergeron, Consumer Member joined the meeting approximately 2:15 p.m.

Jennifer Burch, LCSW, and Ada Nelson, RSW, were absent.

Members of the public in attendance that we are aware of are on the attached list.

AGENDA

Motion was made by Ruth Weinzettle, seconded by Hyacinth McKee and unanimously carried, to approve the agenda with the addition of a letter submitted by Ada Nelson, RSW.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Motion was made by Carla Moore, seconded by Ruth Weinzettle and unanimously carried, to approve the minutes of the meeting held December 11, 2020.

CORRESPONDENCE

Amber Cavaness, LCSW

Amber Cavaness submitted an inquiry relative to an LCSW reading clinicals from hospitals and transcribing vital signs, past medical history, disposition into a document then making a clinical determination whether the authorization is appropriate utilizing MCG evidence-based guidelines. The board advised that this is outside of the scope of practice for a social worker. She was referred to the definition of social work practice according to the Louisiana Social Work Practice Act.

Emily Friis, LMSW

Board members considered an email from Emily Friis relative to inmate access to records while they are incarcerated. It was recommended that she refer to the agency's policy relative to release of records and/or the agency's attorney.

Alvin Smith, LCSW-BACS

Alvin Smith submitted an inquiry relative to social workers reading lab results to HIV positive patients. The board advised that the delivery of a medical diagnosis should be given by a physician. If someone other than a physician delivers the diagnosis, a medical doctor should also be present.

Behavioral Health Learning Collaborative, LLC

Motion was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to approve the application to be a continuing education pre-approval organization submitted by Behavioral Health Learning Collaborative, LLC.

Jocelyn Roberts, LCSW

Jocelyn Roberts submitted a situation where she would review clinical documentation completed by a current co-worker from that co-workers secondary employment. The board advised that this would not be best practice and it has the potential to be a violation of Rule 113A of the Rules, Standards and Procedures.

Rebecca Kendig, LCSW

Rebecca Kendig requested the board to allow the BACS workshops that were completed in 2015 and 2016 to be used towards the application to become a BACS. The board advised Rebecca that the Rules have changed relative to supervision since the attendance at those workshops. She will be required to attend the updated workshops.

Dominique Mitchell, LMSW

Dominique Mitchell submitted an inquiry relative to a social worker ending services with a minor client to be eligible to foster the child. The board advised that once the therapeutic relationship has been terminated, there would not be a violation.

Tazya Bailey, MSW

Motion was made by Hyacinth McKee, seconded by Carla Moore and unanimously carried, to approve Tazya Bailey's request for a waiver of the 90-day waiting period between exams.

John Leyda, LCSW

John Leyda requested to extend group supervision hours. The board requested Mr. Leyda to provide the amount of additional group supervision hours he is requesting along with the rationale for increasing group supervision.

Jessica Frankel, LMSW

Jessica Frankel requested the board to review her position as Program Associate at Enterprise. The board advised that this is a social work position and can be used for professional experience hours.

Joshua Murdock, LMSW

Motion was made by Ruth Weinzettle, seconded by Hyacinth McKee and unanimously carried, to approve Joshua Murdock's request for a waiver of the 90-day waiting period between exams.

Regina Jones, LMSW

Motion was made by Ruth Weinzettle, seconded by Hyacinth McKee and unanimously carried, to approve Regina Jones' request for a waiver of the 90-day waiting period between exams.

Tasha Johnson, LCSW-BACS

Motion was made by Ruth Weinzettle, seconded by Hyacinth McKee and unanimously carried, to defer this discussion to the February 26, 2021 board meeting.

Rayna Robinson, RSW

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to grant Rayna Robinson through February 25, 2021, to pay the remaining balance of her fine relative to her consent agreement and order.

Ashtin Anio, LMSW

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to remove the disciplinary flag from Ashtin Anio's record.

Nita Baucom, LCSW-BACS

Motion was made by Hyacinth McKee, seconded by Ruth Weinzettle and unanimously carried, to approve the following additional dates for the 6.5-hour BACS Workshop: 02/26/2021, 06/26/2021, 05/14/2021 and 06/18/2021.

Carol Miles, LCSW

Board members considered an email from Carol Miles relative to offering referral fees to colleagues who refer others to workshops that she would be presenting. The board advised that this practice should be prohibited due to Rule 121(C)(1) & (2) under fees and billing practices.

Tulane University School of Social Work

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to approve the 6.5-hour workshop to be presented by Parker Robinson, LCSW-BACS, for Board Approved Clinical Supervisor designation on April 17, 2021. The board advised Tulane to use the current Rules and forms relative to supervision.

Dayna Jimison, LMSW

Dayna Jimison requested the board to consider if writing doctor's orders for home health, medical equipment, and IV antibiotic orders is outside of her scope of practice. Board members agreed that this would be outside of her scope of practice and referred her to Rule 109(A) of the Rules, Standards and Procedures.

Ada Nelson, RSW

Board members reviewed a request submitted by board member, Ada Nelson. Ms. Nelson is requesting an excused absence through May 2021.

BOARD/STAFF ISSUES

Implicit Bias

John Shalett will call LDH to discuss the Implicit Bias rubric. Members of the board agreed that beyond the first question, it is not the role of the board to edit and provide feedback for LDH's Office of Community Partnerships and Health Equity.

CY 2020 Open Book Exam Results

Board members reviewed the dispersion of scores and question summaries for the Open Book Examination. The analysis was submitted by Dr. Timothy Dyeson.

Chapter 7

Board members agreed to defer this discussion to the meeting scheduled for February 26, 2021.

NASW-LA Conference

Board members reviewed the Call for Proposals. Lisa Lipsey, LCSW, will draft the master session ethics workshop. Regina DeWitt will request an extension on the time to submit the proposal to NASW.

Personnel Committee

Motion was made by Hyacinth McKee, seconded by Evan Bergeron and unanimously carried, to appoint Carla Moore, LMSW, to the Personnel Committee.

FINANCIAL

Financial Statement for the period ending October 31, 2020

Board members reviewed the financial statement for the period ending October 31, 2020 prepared by Rob Furman, CPA.

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to approve the financial statement.

Professional Licensing Report- renewal

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to renew the subscription with PLR.

Budget FY 2021-2022

Motion was made by Hyacinth McKee, seconded by Carla Moore and unanimously carried, to approve the budget proposed for 2021-2022.

Natt, Karen
Netters, Wilma
Oscar, Bianca
Patrick, Michael
Presley-Mims, Tawanda
Roach, Sherlena
Roberson, Makayla
Sansom, Shenelle
Shelby-Williams, Ivy
Spillman, Shaunice
Stokes, Erika
Terro, Chrishone
Williams, Terrinesha
Williams-Humphrey, Pamela
Wilridge, Delise
Wright, Chaka

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to approve the following applicants to sit for the Masters exam and to issue Certified Social Work certification:

Beverly-Lee, Kiara S.
Brevelle, Abby F.
Brint, Jordan L.
Brown, Isheia D.
Celestin, Shaleah T.
Dailey, Claire K.
Deist-Goranson, Paige D.
Egler, Kaeli C.
Felix, Destiny A.
Fuchs, Anna A.
Gary, Destiny
Greene, Samuel D.
Guidry, Claire K.
Harris, Ashle' M.
Hudson, Harriett S.
Lyles, Kimberly V.
May, Maggie E.
Melancon, Ranata B.
Peters, Sydney K.
Prejean, Andrew
Ringo, Jasmine R.
Roy, Paolo
Ryan, Lauren K.
Shelmire, Debin J.
Shute, Lauren A.
Slinker, Myke

Smiley-Odom, Jennifer
Stephens, Erica J.
Thomas, Paulette C.
Valle, Cecilia
Van Kuiken, Lindsay
Wright, Erin
Zellars, Monique

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to issue Licensed Master Social Work through endorsement to:

Allen, Jessica (End-GA)
Banks, Kierra (End-AL)
Dupre, Krystal(End-TN)
Ermler, Suzette (Rein)
Lewis, Ashley (End-MS)
Lozano, Maria (End-TX)
Marshall, Dominique (END-NY)
Miller, Rendie (End-TX)
Montgomery, Maria (End-NY)
Regal, Carly (End-OH)

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to approve the following applicants to sit for the ASWB Clinical Exam:


Brown, Kimberly M.	Norton, Claudia H.
Cobb, Keirsten M.	Ridlespurge, Lauren C.
Dixon, Denetta	Sandridge, Amy L.
Frazier, Tameka P.	Thompson, Tyesha
Hall, Sharda L.	Venzant, Laketria R.
Hamlin, Jennifer M.	Watt, Anna E.
Jackson-Snowden, Tamara	Wiley, Vonthisha C.
Manas, Meredith L.	

Motion was made Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to issue Licensed Clinical Social Work through endorsement to the following applicants:

Alfano, Heather (End-NY)	Duncan, Scott (Rein)
Biles, Jessica (End-NY)	Smith, Danielle (End-TX/MD)
Chase, Erica (End-MA)	Stabb, Lisa (End-CO)
Cox-Hammie, Vanessa (End-MS)	Troutman, Chavonne (End-FL)

Meeting adjourned at 4:19 p.m.

The Personnel Committee was called to order at 4:25 p.m. on January 22, 2021. This meeting was held in Executive Session. Present were John Shalett, LCSW, and Carla Moore, LMSW. The committee reviewed a grievance filed by a former employee as well as all pertinent documents. The committee will meet with the employee on February 27, 2021 to discuss its findings. The committee adjourned at 5:00 p.m.



John Shalett, LCSW-BACS
Chairperson



Hyacinth McKee, LCSW-BACS
Secretary-Treasurer

Applications

Motion was made by Hyacinth McKee, seconded by Evan Bergeron and unanimously carried, to defer the LCSW application submitted by Sabrina Alexander to the February 26, 2021 meeting.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to defer the LCSW application submitted by Desiree' Bridges to the February 26, 2021 meeting.

Motion was made by Ruth Weinzettle, seconded by Hyacinth McKee and unanimously carried, to defer the LCSW application submitted by Sharon Matranga to the February 26, 2021 meeting.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to defer the LCSW application submitted by Victoria Vasquez to the February 26, 2021 meeting.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to deny the LCSW application submitted by Kenneth Terry and grant approval for the ASWB Clinical examination.

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to approve the following applicants for Registered Social Work registration:

Batiste, Keren
Bennett, Dementrice
Burkenstock, Kathryn
Burrell, Jada
Calloway, Lateisha
Capell, Angela
Carter, Brittney
Cooley, Irajuan
Daigle, Shevela
Davis, Alexxis
Davis, Dominique
Davis, Ju'Torreaan
Downs, Michelle
Draughn, Terry
Green, Natanya
Haydel, Caroline
Hebert, Glenda
Hitchens, Deshawanna
Howard, Brelyn
Johnson, Courtney
Jones, Ariana
Lewis, Darlene

Motion was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to dismiss Complaint #2019-289.

Motion was made by Hyacinth McKee, seconded by Carla Moore and unanimously carried, to dismiss Complaint #2020-138 and 2021-25.

Motion was made by Evan Bergeron, seconded by Hyacinth McKee and carried by majority, to request that Madeline Carbonette proceed with prosecution of Complaint #2020-172. Carla Moore recused herself from the vote.

Motion was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to dismiss Complaint #2021-22 with a letter of education.

Motion was made by Evan Bergeron, seconded by Hyacinth McKee and unanimously carried, to defer Complaint #2021-23 for February 26, 2021.

Motion was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to dismiss Complaint #2021-34.

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to dismiss Complaint #2021-40.

Motion was made by Hyacinth McKee, seconded by Carla Moore and unanimously carried, to dismiss Complaint #2021-53.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to defer Complaint #2021-54 for February 26, 2021.

Motion was made by Carla Moore, seconded by Ruth Weinzettle and unanimously carried, to dismiss Complaint #2021-62.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to defer Complaint #2021-63 for February 26, 2021.

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to dismiss Complaint #2021-65.

Motion was made by Carla Moore, seconded by Hyacinth McKee and unanimously carried, to dismiss Complaint #2021-83 with a letter of education.

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2021-86.

Acquisitions

Computer/Office Equipment

10,000

Total

10,000

TOTAL EXPENDITURES \$829,256

Total Available Funds over Expenditures \$1,197,244

EXECUTIVE SESSION

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to go into Executive Session at 3:10 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Evan Bergeron, yes; Hyacinth McKee, yes; and Carla Moore, yes.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to come out of Executive Session at 4:04 p.m.

Impaired Professional Program

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

Disciplinary Monitoring Report

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to release the following individuals from their Consent Agreement and Order because all terms are successfully complete:

Kulicia Anderson	Felicia Bowman
Maisha Clay	Brandi Coulter
LaScott Ellis	Erica French
Rodericka Moss	LaKenya Points
James Powell	Jessica Sias
Wendy Watson	

Complaints

Motion was made by Hyacinth McKee, seconded by Evan Bergeron and unanimously carried, to defer Complaint #2019-239 for February 26, 2021.

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2019-286.

Louisiana State Board of Social Work Examiners
Budget
July 1, 2021 – June 30, 2022
Approved January 22, 2021

Revenues

LCSW	250 * \$100	25,000	
LMSW	500 * \$75	37,500	
RSW	400 * \$50	20,000	
Retake Applications	500 * \$50	25,000	
LCSW Renewals	4100 * \$75	307,500	
LMSW/CSW Renewals	2800 * \$50	140,000	
RSW Renewals	1700 * \$25	42,500	
Convenience Fee		30,000	
Enforcement Actions		30,000	
Interest		1,000	
Miscellaneous		20,000	
Total			678,500

Other Assets

Cash in Checking		400,000	
Invested Funds		948,000	
Total			1,348,000

TOTAL REVENUES & OTHER ASSETS \$2,026,500

EXPENSES

Salaries¹ **226,964**

Related Employee Benefits

Retirement (39.5% ER contribution)	89,651
FICA	3,291
ER portion of life insurance (Pevey)	372
Health Ins	52,978

Total **146,292**

Total Salaries & Benefits \$373,256

¹ Includes 4% increase for full-time employees.

Expenses/ Travel

Administrative (in-state mileage)	2,000	
Administrative (in-state other)	1,000	
Board (in-state mileage)	10,000	
Board (in-state other)	3,000	
Administrative (out-state other)	3,000	
Conference Registration Fees	3,000	
Board (out-state other)	8,000	
Total		30,000

Expenses/ Operating

Supplies	6,000	
Rent	55,000	
Printing	10,000	
Postage & Delivery	20,000	
Dues & Subscriptions	2,000	
Maintenance	3,000	
Meetings	10,000	
Insurance	3,000	
Bank Charges/Fees	10,000	
Telephone	3,000	
Security	1,000	
Equipment Rental	10,000	
Miscellaneous	1,000	
Public Relations	5,000	
Total		139,000

Professional Services

Accounting	4,500	
AG Representation	100,000	
Auditor	2,000	
ASWB	3,000	
Complaint Consultant	15,000	
Computer Consultants	40,000	
Court Reporter	8,000	
Impaired Professional Program	15,000	
Supervision Consultant	6,000	
Investigators	30,000	
Legal Counsel	50,000	
Newsletter	1,500	
Payroll	2,000	
Total		277,000

Autumn	Armentor	Teresa	Frank
Nicolete	August	Holly	Freeman
Tionna	Baker		Gauthier, LCSW-
Yvonne	Bayham	Rochelle	BACS
Gina	Beck	Cheryl	Gilmore-Oubre
michele	beloney	Patrice	Greene
jordan	Benoit	Lesleigh	Hanson
Evan	Bergeron	Dwight	Harris
Emma	Bernard	Margaret B	Hebert
Kiara	Beverly Lee	Anne	Hindricks
Katie	Boleware	Tenice	Howard
Aundrial	Booker	Tirany	Howard
Jonathan	Brothers	Elizabeth	Howell Kirk
Julia	Broussard	CONSUELA	HUNTER
Ernell	Brown	JULIE	INSYXIENGMAY
Courtney	Brown-Williams	leon	jackson
Mary	Bushnell	abigail	Jefferson
Anita	Carnell	Dayna	Jimison
Patricia	Carter	Javonne	Johns
Karen	Cassimere-Sullivan	Direne	Johnson
Amber	Cavaness	Diane	Johnson
Sabrina	Cole	Ariana	Jones
Julie	Collura	Tucker	Keatley
Tangela	Colson	Quinnieka	Kent
Irajuan	Cooley	Celeste	Keys
Bonita	Crayton	Rose	King
Disha	Darby	Brandy	LaCombe
Jutorrean	Davis	Marchanda	Lakey
Nicole	Delesdernier	Ivy	Lation
Cassandra	Dennis	Christin	Lawrence
Regina	DeWitt	Suzette	Lawrence Reynolds
Latasha	Doucette	Anita	Lewis
Cafie M	Doucette	Raven	Lewis
Debbie	Elliott	Tricia	Lofton
Tanyell	Ellis	Nikita	Logan
Nadine	Faciane	VaKendall	Long
Clara	Farley	Venae	Mata
Tina	Feldt	Marquisha	McCoy
LaQuan	Fields	HYACINTH	MCKEE
Sararose	Finesilver-Saunders	Beth	McLain
Trina	Fisher	Joel	McLain

Gail McWilliams
Carla Moore
Wilma Netters
Yolanda Newell
Claudia Norton
FALLON O'BANNON
Dana Penton
Andi Perkins
Whitany Perry
Kimberly Peterson
Sue Poulliard Hall
Cheryl Quarles
Sarah Quattlebaum
Kim Rabb Crump
Jamie Rickert
Joyce Ridgeway
Lauren Ridlespurge
Edward R. Roberts
Alicia Robinson
Jenny Roblin
Alexis Ross
sonja saizan
ROBERT SALUS
Amy Sandridge
Tangeka Sawyer
Ellie Seal
John Shalett
Eva Slater
jacqueline smith

Annette Snyder
Cherie Spooner
Lauren St. Germain
HELEN STAVROS
Janai' Steib
Sylvia Stevenson
Pamela Sund
Lisa Tadlock
Shoneka Taylor
leonetta terrell
Mark TPN
Tressie Turner-Satcher
Victoria Vasquez
Crystal Walker
Michelle Walker
Sha'Dreka Walton
Antionette Washington
Anna Watt
Ruth Weinzettle
Sherry White
Sherry White
Terrinesha Williams
Tiffany Williams
Pamela Williams
Frederica Williams
Delise Wilridge
Janet Wininger
Pamela Wootten
Jania P. Martin