

Social Work

Sion Jenkins,
LCSW-BACS

From: Eddie Jenkins < >
Sent: Saturday, February 22, 2025 10:13 AM
To: Social Work
Subject: Emeritus Status

I'm am grateful see that the SW Emeritus Status is being proposed in the rule changes. I have 43 years of credentialed service and I value my license very much. I have two questions.

- * 1. While i see that the required CEUs are half of the regular requirements, the new rule does not stipulate how many of those hours can be online vs. in person. Please explain.

* Staff responded to this question

2. In the past whenever I have provided BACS supervision I did not charge a fee. I have not done provides supervision in 5 years. I provided no charge supervision because saw it as my way of paying back to the profession. The new rule doesn't specify whether BACS services can be provided by a profession with Emeritus status. Will that be allowed or not?

Sent from my iPhone

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emailed
2/18/25
-RD

RKM PRIMARY CARE

~Federally Qualified, Not-For-Profit Health Centers~

"The Right Care, Close to Home"

Christi C. Hunt, Chief Executive Officer * Darle Gilliam, Chief Clinical Officer

February 18, 2025

REC'D FEB 24 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

Subject: Request for August to be recognized as swing month for collection of CEUs

Dear Members of the Louisiana State Board of Social Work Examiners,

I am writing to respectfully request that August be designated as a swing month for the collection of continuing education hours. As you are aware, School Based Social Workers play a vital role in supporting students, families, and educators throughout the academic school year. However, the demands of the school calendar make it particularly challenging for these professionals to complete their required CEUs during the traditional school year.

August presents the most viable opportunity for school-based social workers to engage in professional development and fulfill their CEU requirements. By recognizing August as a swing month, the Board would provide greater flexibility for these social workers to complete their continuing education without compromising their responsibilities to the students and schools they serve. This adjustment would not only support compliance with licensing requirements but also enhance the professional development of school-based social workers, ultimately benefiting the communities they serve.

I appreciate your time and consideration of this request. I would welcome the opportunity to provide any additional information that may be helpful in your deliberations. Thank you for your dedication to the field of Social Work and for your continued support of professionals working in our schools.

Sincerely,

Christy Denicola, LCSW-BACS
Christy Denicola, LCSW-BACS / Feb 18, 2025 10:51 CST

Christy Denicola, LCSW-BACS
Director of Social Services

Allison Coleman, LCSW-BACS
Allison Coleman, LCSW-BACS / Feb 18, 2025 10:51 CST

Allison Coleman, LCSW-BACS

Althea Palmisano
Althea Palmisano, LCSW / Feb 18, 2025 10:51 CST

Althea Palmisano, LCSW

Cont'd on next page

Primary Care Providers for a Healthy Louisiana, Inc.

11990 Jackson Street • P.O. Box 395 • Orleans, LA 70732

Phone 225.683.5292 • Fax 225.683.4354

"This institution is an equal opportunity provider and employer"

Ashley Kinchen, LCSW
Ashley Kinchen, LCSW (Feb 19, 2025 10:11 CST)

Ashley Kinchen, LCSW

Atona King
Atona King, LCSW (Feb 19, 2025 10:11 CST)

Atona King, LCSW

Brandi Hodges, LCSW
Brandi Hodges, LCSW (Feb 19, 2025 10:11 CST)

Brandi Hodges, LCSW

Cindy P. Bennett, LCSW-BACS
Cindy P. Bennett, LCSW-BACS (Feb 19, 2025 10:11 CST)

Cindy Bennett, LCSW-BACS

Cynthia Abed, LCSW
Cynthia Abed, LCSW (Feb 19, 2025 10:11 CST)

Cynthia Abed, LCSW

Dale Haase
Dale Haase, LCSW-BACS (Feb 19, 2025 10:11 CST)

Dale Haase, LCSW-BACS

Donetta Johnson, LCSW
Donetta Johnson, LCSW (Feb 19, 2025 10:11 CST)

Donetta Johnson, LCSW

Elizabeth Johnston, LCSW
Elizabeth Johnston, LCSW (Feb 19, 2025 10:11 CST)

Elizabeth Johnston, LCSW

Ellie Levinstone
Ellie Levinstone, LCSW (Feb 19, 2025 10:11 CST)

Ellie Levinstone, LCSW

Jenny Nguyen, LCSW-BACS
Jenny Nguyen, LCSW-BACS (Feb 19, 2025 10:11 CST)

Jenny Nguyen, LCSW-BACS

Jodie Knight, LCSW-BACS
Jodie Knight, LCSW-BACS (Feb 19, 2025 10:11 CST)

Jodie Knight, LCSW-BACS

Jonathan Blanton
Jonathan Blanton, LCSW (Feb 19, 2025 10:11 CST)

Jonathan Blanton, LCSW

Justin LaBorde, LCSW-BACS
Justin LaBorde, LCSW-BACS (Feb 19, 2025 10:11 CST)

Justin LaBorde, LCSW-BACS

Tuneea Magee
Tuneea Magee, LCSW (Feb 19, 2025 10:11 CST)

Tuneea Magee, LCSW

Kristen Shoemake
Kristen Shoemake, LCSW (Feb 19, 2025 10:11 CST)

Kristen Shoemake, LCSW

Kristin Guerin, LCSW
Kristin Guerin, LCSW (Feb 19, 2025 10:11 CST)

Kristin Guerin, LCSW

Terrie A. Ducote, LCSW-BACS
Terrie A. Ducote, LCSW-BACS (Feb 19, 2025 10:11 CST)

Terrie Ducote, LCSW-BACS

Maurine Chaplain
Maurine Chaplain, LCSW (Feb 19, 2025 10:11 CST)

Maurine Chaplain, LCSW

Megan Frady-Bordelon, LCSW
Megan Frady-Bordelon, LCSW (Feb 19, 2025 10:11 CST)

Megan Frady, LCSW

Stella Brown
Stella Brown, LCSW (Feb 19, 2025 10:11 CST)

Stella Brown, LCSW

Retha Morrell
Retha Morrell, LCSW-BACS (Feb 19, 2025 10:11 CST)

Retha Morrell, LCSW-BACS

Ruby Pizzolato, LCSW
Ruby Pizzolato, LCSW (Feb 19, 2025 10:11 CST)

Ruby Pizzolato, LCSW

Samantha Vidrine, LCSW
Samantha Vidrine, LCSW (Feb 19, 2025 10:11 CST)

Samantha Vidrine, LCSW

Kimberly Covington-Core
Kimberly Covington-Core (Feb 19, 2025 10:11 CST)

Kimberly Covington-Core, LCSW

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Sponsoring Organization: LSU School of Social Work

Application for Pre-Approval of Social Work Continuing Education Program Credit

For Pre-Approval of Social Work Continuing Education Program Credits, application to be considered for approval must be completed in its entirety and all requested supporting documentation attached.

Please provide a checklist acknowledging your attached supporting documentation.

If the application is not complete, an email will be sent to you acknowledging your application was not complete (incomplete applications will not be returned).

Program Information

Title and Date of Program:

Advanced Supervision Strategies (New BACS 6.5 hour training)

Location/ City of program: Baton Rouge, LA

Sponsoring Organization/ Individual: LSU / Traci Lilley

Address: 3115 HPL Fieldhouse, BR LA 70803

Phone: _____ Fax: _____ E-mail: _____

Please list any co-sponsors:

Contact Person/ Title: Traci Lilley

Address (if different from above):

Phone (if different from above): _____ E-mail: _____

Sponsoring Organization: LSU School of Social Work

Complaint Procedure

Do you have a procedure to handle complaints such as, refunds, complaints about course, etc.?

Yes ✓ No

ADA Accommodation

My organization agrees to comply with the reasonable accommodation provisions of the Americans with Disabilities Act. Yes we agree to support all ADA provisions.

Promotional

Please attach a copy of the brochure, if available. attached

Instructor(s)

Please attach vita/ bio of presenter(s). attached

Attendance

Who is the expected audience? Field Supervisors with LCSW or equivalent interested in BACS

Certificate of attendance shall only include the actual hours the participant was in the room. Yes

Learning Objectives for Course:

Please provide agenda/outline of the program (including time table). Attached

Continuing Education Credit

Please indicate the total number of credit hours being requested in each category (exclude coffee breaks, meals, announcements, welcoming speeches, etc; one credit hour equals 60 minutes):

 Clinical Ethics 6.5 Supervision/Clinical General

Recordkeeping

Person responsible for record keeping:

Name: Traci Lilley

Address: 3118 HPL Fieldhouse

Phone: _____ E-mail: tlilley@lsu.edu

* Attendance records must be kept for 3 years.

Evaluation

Please describe evaluation tool and provide a blank copy of the evaluation tool to be used.

Qualtrics is utilized and copy attached

Sponsoring Organization: _____

Social Worker Involvement

A credentialed or licensed social worker must be a consultant or member of the planning committee for this program, please provide the following information:

Name: Traci Lilley

Phone: --- E-mail: tlilley@lsu.edu

List all social work credentials, licenses or certificates of this social worker:

BSW/MSW/LCSW/BACS

What is the social worker's involvement in the program? (planning, presenting, reviewing, etc.)

Planning, presenting and reviewing

Signature of social worker: Traci Lilley

Date: 3-12-25

I certify that the information provided herein is accurate.

Signature of applicant: Traci Lilley

Date: 3-12-25

Sponsoring Organization: _____

Guide for Assessment of Continuing Education

Program Content:

(Clearly Acceptable)

- ☒ 6) Mainstream social work knowledge, skills and values
- ☒ 6) Specialized social work knowledge, skills and values
- ☐ 4) Information from related fields that is useful for social work practices
- ☐ 2) Developing areas that may lack strong research, support or clear application
- ☐ 0) Content that is specifically not acceptable or not related to social work practice

(Clearly Not Acceptable)

Program Presenter:

(Clearly Acceptable)

- ☒ 5) Social worker with appropriate expertise in content area
- ☐ 4) Related profession with ability to connect content to social work practice
- ☐ 2) Lay-person (e.g., client) on the impact of needing/ receiving services
- ☐ 0) Presenter with no apparent professional qualifications nor link to social work practice

(Clearly Not Acceptable)

Program Audience:

(Clearly Acceptable)

- ☒ 4) Social work practitioners/ students
- ☐ 4) Interdisciplinary professional audience that may include social workers
- ☐ 3) Audience presumed to be primarily from another profession (e.g. nursing)
- ☐ 1) Audience open to the general public
- ☐ 0) Audience presumed to be primarily the general public

(Clearly Not Acceptable)

Total Score 15 (add score from each section to get Total Score)

An event must receive a total score (combination of all three sections) of 10 to be clearly acceptable for continuing education credit. **If a category (Program Content, Program Presenter or Program Audience) rates a zero, regardless of the total score, the education offering is not acceptable for social work continuing education.**

Sponsoring Organization: LSU School of Social Work

Application Fees and Payment: Not applicable

Payment Method:

Check _____ Credit Card (see below) _____

Master Card/ Visa number: _____

Expiration Date: _____ Signature: _____

P.O. #: _____ Bill to: _____

Agency: _____

Address: _____

Telephone: _____ Attn: _____

Sponsoring Organization/ Individual

Authorized Agent

Date

Using the form on the website and one that was shared but did not see the question that was referred to last time request was denied.

Providing response per the email:

Speakers are reviewed on the LABSWE website to ensure their license is current and no disciplinary action.

Revised 7/2013

Rule 301:

Board Approved Supervision Workshop-this workshop shall be pre-approved by the board. At least 6 1/2 clock hours required for workshop to be acceptable and shall deal with supervision models, the theory and techniques of supervision, record keeping, ethics and multicultural issues.

The LSU School of Social Work provided the entire PowerPoint presentation-106 slides. I have copied below the slides that outline the above-mentioned requirements of the presentation. There will be a printed out copy of the presentation available should you need to review the entire training.

AGENDA

8:00 am - 3:45 pm

- Overview of Clinical Supervision and frameworks
- Role of BACS Supervisor
- Administrative functions of supervision
- Supervision Plans and professional development
- Record keeping
- In-person and tele supervision
- Group Supervision
- Supervision models (Trauma Informed, Reflection and Resiliency)
- Personal supervision style
- Ethical Decision Making Models and supports
- Multicultural Issues and competency
- Self-care and Impact on effective social work practice
- Termination

WORKSHOP OBJECTIVES:

- Participants will demonstrate understanding of LABSWE Supervision.
- Supervisors will demonstrate the ability to apply the Reflection Model in supervision issues addressed by supervisee
- Participants will improve their skills in developing the LMSW Supervision Agreement/Plans and common pitfalls
- Participants will identify supervision priorities for supervisees in regards to self-care.
- Participants will engage in applying supervision model on various ethical, professional, intervention challenges faced by supervisees.

TRACI FAUNTLEROY LILLEY, MSW, LCSW-BACS

1199 Pleasant Hall, LSU School of Social Work • f

ey@lsu.edu

PROFILE

- Seasoned social work administrator with more than 25 years of administrative, teaching and social work experience
- Knowledgeable and skill to maintain compliance with accreditation standards (CSWE EPAS)
- Dedicated, resourceful professional with proven ability to create and monitor policies and procedures that promote a respectful and productive environment
- Provides 20-25 social work presentations a year on supervision, ethics, technology social work standards and self-care
- Teach 6-8 courses per year focusing on SW Practice with Individuals and Groups and ethics in on campus and online MSW and BSW programs
- Effective problem solving and conflict management skills
- Encourages and maintains open communication with colleagues, clients, and community partners
- Highest commitment to ethical practice
- Demonstrated ability to work with a wide variety of people to achieve the objectives and goals set by the organization
- Knowledgeable of all state social service agencies and resources-public, private and non-profit.

EDUCATION AND CREDENTIALS

LCSW-BACS, Licensed Clinical Social Worker-Board Approved Clinical Supervisor
Louisiana State Board of Social Work Examiners September 2013

LCSW-BACS, Licensed Clinical Social Worker-Board Approved Clinical Supervisor
Louisiana State Board of Social Work Examiners August 2000

Master of Social Work
Louisiana State University, Baton Rouge LA May 1995

Bachelor of Social Work
Louisiana College, Pineville, LA May 1990

PROFESSIONAL EXPERIENCE

Louisiana State University, School of Social Work, Baton Rouge, LA
Associate Director of the School and Director of Field Education
Office of Field Education (September 1996 - Present)

- **Administrative**
Manage all activities related to field education. Oversee field education placements and assignment of 500+ students and 450 field agencies.
 - Manage all aspects of the field education program for in-state and out-of-state placements
 - Oversee all aspects of the field budget
 - Implement and manage all field discipline issues
 - Oversee all risk management issues for field placements
 - Recruited 90+ new field agencies since 2001
 - Maintain compliance for CSWE EPAS and assist with accreditation process

- Developed more "user" friendly field placement procedures for students and supervisors
- Interview all newly admitted students for placement
- Provide supervision training for field supervisors
- Provide field orientation for students
- Assign and coordinate faculty liaison activities
- Adapted field manual and field forms to web page which resulted in over \$2000 in cost savings
- Created timeline for field office activities to increase planning efficiency
- Created School of Social Work JOBLINE to streamline career development effort

Page 2 – TRACI F. LILLEY, MSW, LCSW

- Developed effective gate keeping policies and procedures to deal with field concerns and issues
- Developed ACCESS database for student, agency, supervisor and liaison information which resulted in increased accuracy, efficiency and professional forms
- Coordinate all University paperwork for Continuing Education seminars
- Participate in Admissions, Foundation Curriculum, Faculty Liaison and CSWE academic committee
- Developed new field agencies and supervisors in the Natchitoches and Alexandria area to address distance education format
- Written 22 grants (American Cancer Society, Student Technology Fee, East Baton Rouge School Board Behavioral Disorder Program, OJJ) , 5 granted for over \$180,000
- Oversee compliance with CSWE standards for field education
- Complete all CSWE statistical reports for field education

• ***Instruction***

- Teach one course per semester
- Consistently high course evaluations for Fulfill liaison role to assigned students and field agencies
- Teach online course modules: Practice with Families and Individuals, Practice with Groups and Ethics

• ***Supervision***

- Supervise adjunct faculty liaisons
- Supervise Field Education staff
- Supervise Continuing Education staff
- Supervise Child Welfare Coordinator

Louisiana State Board of Social Work Examiners, Baton Rouge, LA
Newsletter Editor (July 2000 – 2004)

- Edit newsletter articles for publication
- Write and compose articles for publication
- Provide desktop publishing for publication

Livingston Youth and Family Counseling, Denham Springs, LA

Therapist (August 1995 – January 1999)

- Conducted long and short-term psychotherapy with children and adults presenting with a diversity of issues.
- Assisted in developing fund raising ideas and implement strategies.
- Assisted in developing public relations and referral sources within the community.
- Facilitated a parenting class for parents with children 4-18 years of age.
- Networked with community educators to effectively meet the challenging needs of students and parents.
- Developed marketing tools and literature to promote parenting programs.
- Served as Board Member.

Alexandria Community Support Program, Alexandria, LA

Case Coordinator (July 1990 – August 1993)

- Assisted in developing the agency's policy manual to meet state regulations for adult day care program licensing
- Managed a caseload of 30+ chronic mentally ill adults in a psychosocial day treatment program.
- Provided crisis intervention and suicide assessments in cooperation with the community mental health center.
- Served as an advocate to psychiatrists, psychologists and social workers to assure highest quality of services for clients

PROFESSIONAL AFFILIATIONS AND AWARDS

- National Association of Social Workers
- Council on Social Work Education
- LEAD (LSU Executive Team Training) Class of 2010
- Louisiana NASW Social Worker of the Year 2013
- NASW Baton Rouge Region Social Worker of the Year 2012-2013
- LSU School of Social Worker Teacher of the Year 2014
- CSWE Field Educator Training Series, Gatekeeping Strategies
- 2023 Online Innovative Teaching Award
- 2021-2024 Commission on Field Education, Member, Chair of Education and Training

CURRICULUM VITAE
ASIA L. DAIGES, MSW, LCSW-BACS
 November 2024

Baton Rouge, LA 70817

EDUCATION

| | | | |
|-----|---------------------------------|-------------|------|
| MSW | Louisiana State University | Social Work | 2010 |
| BSW | Southern University Baton Rouge | Social Work | 2008 |

LICENSURE & CERTIFICATES

Louisiana State Board of Social Work Examiners, LCSW-BACS, License #10139
 Problem Solving Treatment (PST), University of Washington AIMS Center

TEACHING EXPERIENCE

Adjunct Instructor, SW 7004: Human Diversity and Oppression (3 credit hours)
 MSW Online, Louisiana State University School of Social Work
 1st and 2nd Spring Module 2022, 2nd Summer Module 2023, 1st and 2nd Fall Module 2023

Adjunct Field Education Liaison, SW 7007/7008/7502/7503: (3 credit hours)
 MSW Online, Louisiana State University School of Social Work
 1st and 2nd Fall Module 2024

PROFESSIONAL WORK EXPERIENCE

2020-Present **Field Education Coordinator 4, LSU School of Social Work**

- Manage field placements for out-of-state students in the MSW online program in compliance with CSWE standards for online field education.
- Recruit and Evaluate community agencies to serve as LSU School of Social Work field sites, ensuring that learning activities align with CSWE Field Education competencies.

2014-2020 **Behavioral Health Provider, LSU Health Baton Rouge**

- Screened and assessed patients for common mental health disorders in the HIV primary medical care setting and facilitated patient engagement and follow-up care.
- Provided psychotropic medication management as prescribed by medical providers, focusing on treatment adherence, monitoring side-effects and effectiveness of treatment.
- Provided brief behavioral interventions (CBT, PST-PC, BA) using evidence-based techniques; Participated in weekly case staffing with psychiatric consult.

Medical Social Worker – HIV Specialty

- Assisted patients with post-medical treatment services, including but not limited to in-home health care services, hospice care; arranged for in-home medical equipment.

- Assessed barriers that would prevent medical follow-up and adherence, including health insurance.
- Coordinated follow-up treatments and referrals to community services.

Linkage to HIV Care Social Worker

- Provided patient specific health education and literacy training to ensure that all newly diagnosed patients were able to navigate the HIV system of care available to them.
- Developed evaluation tools, data collection, and reporting system to monitor and report program effectiveness.
- Worked with patients to identify and address barriers that would prevent medical follow-up.
- Provided case-management support.

2013-2014

Career Development Specialist, Employ BR

- Guided clients through making decisions about their careers, such as choosing a new profession and the type of degree to pursue.
- Supported clients in learning new job skills, such as interviewing and networking.
- Evaluated client's abilities and interests through aptitude assessments, interviews, and individual planning, client's background, education, and training to help them develop SMART career goals.

2011-2013

Family Advocate, East Baton Rouge Parish Head Start Program

- Managed caseload of 150+ students and their families.
- Worked closely with classroom staff to ensure that they were informed of their student's health, nutrition, social service, and other special needs/accommodations.
- Conducted community outreach, recruitment, and enrollment activities; provided information to families about available community resources and how they may be assessed; assisted families in obtaining emergency assistance and/or crisis intervention when necessary.

2010-2011

Social Service Analyst, DCFS-Office of Economic Stability

- Case manager for 100 + clients
- Interviewed clients/applications for the Supplementary Nutrition Assistance Program (SNAP) to obtain information, assessed employment and educational history and work abilities to determine additional support services needed and program eligibility.

2009-2010

Social Work Intern, Woman's Hospital

- Provided brief crisis intervention services to women and their families who've experienced infant death, miscarriages, and recent infant admits to the Neonatal Intensive Care Unit.
- Assessed patient's needs and referred them to community resources upon hospital discharge; educated patients on depression/anxiety during the postpartum period.
- Counseled teen mothers and reported incidents of carnal knowledge to appropriate authorities when warranted.

2007-2009

Child Welfare Intern/Specialist, DCFS – Office of Community Service

- Successfully managed and maintained a foster care caseload of 10+ children and their parents.

- Recruited foster parents who showed interest in being an adoptive placement; assisted families in identifying needs and important areas for work and formulating their case plans' objectives and goals.
- Performed biopsychosocial assessments and participated in interdisciplinary team meetings.

STATE/REGIONAL/LOCAL CONFERENCES AND PRESENTATIONS

[Panelist] Baker-Zachary Alumnae Chapter of Delta Sigma Theta Sorority, Inc., World AIDS Day (2020, December).

Beasley, D., Daiges, A., & Hatfield, G. (2015, May). A Social Worker's Role in HIV Linkage to Care in the Emergency Department Setting [Poster], The 27th Annual National Conference on Social Work and HIV/AIDS, New Orleans, LA.

Daiges, A. (2017, May). Routine Opt-out HIV Testing and Linkage to Care in the Emergency Department: An Evidence Based Protocol [Poster], The 29th Annual Nation Conference on Social Work and HIV/AIDS, Atlanta, GA.

Daiges, A., Thomas-Smith, J. & Williams, T. (2021, June). Invalidated & Invisible: Black Women, Mental Health, & Their Struggle from Within [Virtual], National Association of Social Workers (NASW) Annual Conference.

Daiges, A. & Williams, T. (2021, October). Let's Talk Diversity: Identity, Privilege, & Bias, LSU CHSE Ambassador Workshop/Training.

Daiges, A., & Thomas Smith, J. (2021, October). Invalidated & Invisible: Black Women, Mental Health, & Their Struggle from Within [Virtual], Grambling State University School of Social Work Student Field Forum.

Daiges, A. (2022, June). Utilizing a Trauma Informed Approach in Social Work Supervision [Virtual], Louisiana State University School of Social Work.

Daiges, A. (2023, January). Utilizing a Trauma Informed Approach in Social Work Supervision, Louisiana State University School of Social Work Department of Field Education, Welcome Back Workshop & Celebration, Pennington Conference Center, Baton Rouge, LA

CAMPUS/COMMUNITY/PROFESSIONAL SERVICE

Member, National Associate of Black Social Workers (NABSW)

Trained Facilitator, LSU Chapter, National Coalition Building Institute (NCBI)

Member, Council on Social Work Education (CSWE)

Member, LSU Black Faculty Staff Caucus

Member, LSU School of Social Work Diversity Committee

Confidential Supporter, LSU, Title IX Office

Accountability Advisor, LSU, Student Advocacy & Accountability

Reading Buddy, Claiborne Elementary-LSU School of Social Work

Off-site Supervisor, BSW & MSW, LSU School of Social Work, Office of Field Education

Board Approved Clinical Supervisor, Louisiana Board of Social Work Examiners

AWARDS AND ACHIEVEMENTS

| | |
|---|-------------|
| Louisiana Full-TOPS Scholarship | Fall 2002 |
| Title IV-E Child Welfare Stipend Recipient (\$5000) | Fall 2007 |
| Inductee, Phi Alpha, National Social Work Honor Society | Spring 2008 |
| Metropolitan Lions Club Scholarship (\$1500) | Summer 2009 |
| Minority Tuition Exemption Scholarship | Fall 2009 |

REFERENCES

Alvin Smith, MSW, LCSW-BACS, ACSW, Manager Social Services, LSU Health Baton Rouge
(225) 768-5795

Alvin.Smith@fmolhs.org

Traci Lilley, MSW, LCSW-BACS, Associate Director of the School and Director of Field Education School of
Social Work

Avis Brown, MSW, LCSW-BACS
(225) 281-6635

victory.unlimited@yahoo.com

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March 12, 2025

RE: Leah Mendoza-Zoom Supervision

To whom it may concern:

I am requesting approval to continue my supervision via zoom with Linda Hartdegen. I recently changed jobs, and I am now working at Lacombe Behavioral Hospital in Lacombe, LA. I would like to keep my same supervisor for the remainder of my supervision. My supervisor, Linda Hartdegen, is in the FPHSA office in Slidell, LA, which is 15 miles away. Both of us have extremely busy workdays, and it is nearly impossible to meet face-to-face. I am requesting to continue our meetings on Zoom. Confidential information will be protected since we will both be in our own private office space during our meetings. If there is ever an emergency, we will still be able to meet in confidentiality since our meeting days are flexible and if we are at home, we both have private office areas in our homes. Also, please consider counting the supervision hours that were completed on 2/24 and 3/3. Thank you for your time, and I hope this request will be approved.

Thank you,

Leah A. Mendoza, LMSW

Board approved
1st request on 10/25/24
via compliance hearing

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Regina Dewitt

From: Bailey Stevenson
Sent: Wednesday, February 19, 2025 7:44 PM
To: Regina Dewitt
Cc: Charles
Subject: Request to Continue Supervision Virtually

To the LABSWE Board,

My name is Bailey Stevenson, LMSW #18190, and the purpose of this letter is to request Board approval for virtual supervision with Charles Lee, LCSW-BACS. Mr. Lee has been providing me with weekly face-to-face supervision for the past year in Shreveport, Louisiana.

Recently, I have accepted an offer for employment at a social work position in New Orleans, which is too far from where Mr. Lee resides to continue meeting face-to-face, approximately 320 miles. If the Board would allow, I would like to continue meeting virtually with my supervisor when I relocate in order to ensure the continuity and consistency of the supervision process. I have a good, established relationship with my supervisor that would be difficult to replicate with another individual, and I have yet to complete the educational curriculum which Mr. Lee has personally tailored for me.

Pending the final approval of the proposed rule changes allowing for virtual supervision, I am requesting that the Board approve for me to continue my supervision virtually. If approved, real-time supervision would be provided with both the supervisor and supervisee in private locations via Google Meet with HIPAA compliant end-to-end encryption. The necessary measures will be taken to maintain the confidentiality of supervision and the supervision process. No client records will be transmitted electronically without a signed release from the client or their representative, in compliance with the Health Insurance Portability and Accountability Act (HIPAA) of 1996.

Thank you for your time and your consideration of my request.

Respectfully,

Bailey Stevenson, LMSW

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Derrasia Williams

03/07/2025

Louisiana Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

Subject: Request for Supervision Permission for Secondary Employment

I am writing to formally request permission to continue my virtual supervision arrangement while adding a secondary place of employment. I am currently a Licensed Master Social Worker (LMSW) under the supervision of Mrs. Crystal Haddix, LCSW-BACS (#12245), who resides in Alexandria, LA. Due to residing in Patterson, LA, a rural community with no local LCSW-BACS supervisors, virtual supervision remains the most feasible option for my professional development. The round trip distance from Patterson, LA to Alexandria, LA is 304 miles.

I am currently employed full-time as a substance use counselor at Odyssey House Louisiana, where I have already received LABSWE approval for supervision. I have recently accepted a part-time position as a CPST therapist with Positive Transformation Health Services. I seek approval to continue my supervision with Mrs. Haddix while working in this additional role.

I am committed to ensuring the quality and integrity of the supervision process. Virtual sessions will be conducted using the HIPAA-compliant version of Zoom, and I will take full responsibility for maintaining a secure and private environment for these sessions. To protect client confidentiality, all case discussions will use de-identified information, omitting names, addresses, dates of birth, or other identifiable details.

Additionally, Positive Transformation Health Services utilizes a secure record-keeping system to safeguard client information. In the event of an emergency or critical incident requiring immediate intervention, I will contact the on-site supervisor, a Licensed Professional Counselor, for assistance. All emergency protocols will be followed to ensure client safety and uphold ethical standards.

By adhering to these procedures, I am confident that the supervision process will meet the highest standards of confidentiality, ethical responsibility, and compliance with federal privacy regulations. I am prepared to provide any additional information or documentation required to support this request.

Thank you for considering my application to continue virtual supervision. I am eager to maintain my professional development and progress toward becoming a Licensed Clinical Social Worker with your approval. Please let me know if any additional documentation or information is required to facilitate this approval. I look forward to your response and guidance in this matter.

Sincerely,

Derrasia Williams, LMSW (#18528)

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To: Louisiana State Board of Social Work Examiners

My name is Taina Comery and I am writing this letter to formally request that my hours from 08/19/24-02/05/25, which is a total of 22 hours, under my new employer contract for Fresenius Medical Care, be counted toward my supervision hours. My supervision ended on 02/05/25 and my BACS completed my evaluation in Certemy. However, I received a notification from the board, via email from Sara Banks, informing me of an error detected while reviewing my contract.

I was informed by the board that my contract does not have a current approval to participate in tele-supervision. This was an honest mistake, as we assumed our initial request was still valid. I started supervision on 3/10/2022, virtually with my BACS, which was during the pandemic. My BACS and I were approved by the board to continue tele-supervision on 7/7/2023 due to my hardships. My situation has not changed and all hardships outlined in my previous request still apply. Without tele-supervision, I would not have been able to complete supervision.

These are the hardships that applied in 2023 (approved on 7/6/2023), with newly added information that reflect the continued hardships that still occurred in 2024 and 2025, despite me getting a new job.

- I have been meeting virtually since March 10, 2022, which was my initial supervision with my BACS supervisor, Lauren Thompson. At this time, we established a working relationship and in July 2023 were approved to continue supervision virtually.
- My BACS and I are employed by different agencies and my employer does not have anyone available to offer LCSW supervision. My BACS is not allowed to provide supervision services during work hours, which means our sessions have to occur during her off time. I currently work in the Baton Rouge and Ascension area (different locations). My BACS works for a school located in the Pride/Zachary area. Our agencies are approximately 30 miles away from each other, which is a 45-60 minute drive between the two agencies at the time we can both meet. I live in Ascension parish and have a second part-time job. With my part-time job, the hardship of travel time, conflicting schedules, and personal obligations; tele-supervision allows us time to meet consistently on a weekly basis.
- During our virtual meetings, we make sure that we are able to see and hear each other, and that no private information is shared in a manner that anyone other than my BACS and I would hear or see. We also utilized screen share to review information, with no identifiable client information ever being shared.

- Group sessions were able to still occur virtually as it had been and was helpful to not have any interruptions in the supervision format.
- In the case of an emergency, My BACS confirmed my address where I'm located at the time of my sessions. I provided my BACS with emergency numbers for my location, including my local fire department and police. I also provided my BACS with an emergency contact name and phone number in case of an emergency. We also discussed what to do if there is a problem with the audio or video connection.

Please consider approving my hours and tele-supervision request, as it is beneficial to my professional growth and opportunities. Thank you for taking the time to read my request. I have attached a letter to this email from BACS for your review. Please feel free to contact me by email or via phone at 214-231-1111, if you have any questions or concerns.

Respectfully,
Taina Comery

2/20/25

To: Louisiana State Board of Social Work Examiners

I, Lauren Thompson (LCSW-BACS # 10428) am writing on behalf my supervisee Taina Comery (LMSW # 13456), to formally request that the board approve the supervision hours that occurred remotely/virtually from 8/19/2024-2/5/2025, which total 22 hours. We concluded supervision on 2/5/2025 and I completed her evaluation in Certemy.l that same day. We initially began supervision remotely/virtually on 3/10/2022 (our very first session), when allowed because of the pandemic rules. We were approved by the board to continue such on 7/7/2023 when the rules changed.

We have emailed the board on various occasions about checking things for us on Certemy (e.g. regarding a past record log not showing, and us or the board not being able to see it, etc.) I can confirm that we have had difficulty with the way things are set up in Certemy. It was not until after I completed her evaluation, that we received notice from the board (via email from Sara Banks) on 2/14/2025 that we were notified about errors to her records in Certemy. One of the things we were alerted to was that we were to have requested re-approval to continue supervision sessions virtually in August 2024 when Taina began a new job. This was an accidental and inadvertent misunderstanding, as we both assumed we were still granted permission. None of the previously explained hardships (explained below) had changed, and we would not have been able to continue, if not for virtual means. I kindly and respectfully ask you to approve the hours from 8/19/24-2/5/2025 (total of 22 hours) so that Taina can complete her LCSW application to be approved to take her exam.

These are hardships that applied in 2023 (approved on 7/6/2023), with newly added information that reflect the continued hardships that still occurred in 2024 and 2025, despite Taina getting a new job.

- Taina Comery (License #13456) and I, Lauren Thompson (License #10428), had been meeting virtually since March 10, 2022 when we first began supervision. We had already established a professional working relationship as supervisor and supervisee, and were approved to continue virtually in July 2023, to allow me to continue to offer her supervision.

- We both still work for different agencies and Taina does not have anyone available in her current agency to offer LCSW supervision. I am not allowed by my agency to provide supervision during work hours to anyone outside of the agency, and therefore must wait until I am off of work to have supervision sessions occur. I work in a school in the Pride/Zachary area, while Taina works for an agency in the Baton Rouge and Ascension

area (different location sites). The agencies are about 30 miles away from each other, with usually about 45-60 minutes' drive time between the two agencies at the times we can both meet. She also lives in Ascension parish and has a second part-time job. With the hardship of travel time for both of us, along with schedule conflicts and personal obligations we both had found virtual sessions to allow us time to meet consistently on a weekly basis.

- When meeting virtually, we always ensured that we were able to see and hear each other, and that no private information was ever shared in a manner where anyone other than she or I would hear or see. We were also able to use screen share to review information, with no identifiable client information ever being shared.

- Meeting virtually for group sessions with one of her previous co-workers that I also supervise, was able to still occur virtually as it had been and was helpful to not have an interruption in the supervision format.

It was greatly beneficial and important for both of us to continue to meet virtually, to avoid any interruptions with the consistency with which we met.

I appreciate your attention to this matter, and for the value you add to the social work profession. I am hopeful that you understand our situation and will approve our request. Thank you.

Lauren Thomspen, LCSW-BACS

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March 6, 2025

To the esteemed Louisiana Board of Social Work Examiners:

I am Amanda "Mandy" Anderson, LMSW, MSW, MBA. My LMSW is recorded under #16463. I passed my LMSW exam 3.23.2021. I have been working in the field officially since 6.7.2021. I was delayed in starting my supervision by over a year because of a corporate delay with my employer. I began my clinical supervision 6.8.2022, while I was working for Heart of Hospice and driving from Pollock, LA to the Monroe, LA service area to serve patients.

I am sharing this because the year delay was the first of many obstacles I have observed during my time in supervision that leads us to this letter and its purpose. My intent today is to prove that I have learned my ability to set for the LCSW exam not only by having completed my supervision hours, but also by arguing and struggling with the Certemy system, various bits of support misinformation, and conflicting information provided between Certemy support and corrections having to be made by this esteemed body and the employees who have assisted me in this process. I am asking for the consideration that the process of the contracts related to employment changes throughout my time under the supervision of Desmona Hunter-Johnson was not handled appropriately by Certemy support and that attempts to obtain assistance were not met with help until March 2024.

When I started supervision on 6.8.2022, my supervisor and I reviewed the contract side of this. My first contract was in the system within the first 60 days. There was an issue at that time that I had a correct and an incorrect contract. I emailed Certemy support on 8.9.2022. A ticket was opened.

On 9.27.2022, I started a new position that would allow me to work closer to home with the Louisiana National Guard in Behavioral Health Case Management. As much as I loved my job in hospice, driving 1.5 hours one way just to get to my patients was not assisting my physical health. I share this part because I really wanted to stay with my employer but their was mitigating circumstances related to the need to change positions.

I attempted to add the contract in Certemy within the first 60 days. Because the previous contract was not resolved, it would not allow me to add the contract on my own. I called the Board and was told to contact Certemy support. Both the incorrect and the correct contracts were still present at that time.

I spent from September 2022 to March 2023 where I was communicating at minimum biweekly between calling the board and being told to contact Certemy. I would contact Certemy, and they would see that it "should be resolved." On 3.6.2023, another ticket was opened on the issue. They also advised me that I needed to add my LCSW application to the system, include my current employer, and it will auto generate the necessary contract. Regrettably, because I was

working at Camp Beauregard and using a .mil secured account, I could not forward anything email between 9.27.22 and 3.6.23. The emails I do have from that period are from personal emails where I sent information to my HR support off the computer.

During that time, I had multiple calls both to the board and to Certemy to attempt to resolve this issue. One Certemy agent even advised me that once I added my LCSW application it would automatically generate contracts when I added a new employer to the application. I attempted that to no avail. I continued to update my supervisor as well, as this was becoming a maddening frustration.

I started at Start Corporation in June 2023 after attempting to leave my position at the Louisiana National Guard. I was asked to stay on with Opex part time to do case studies, which I did until the end of the Contract 8.31.23. I was working for Start, and attempted to add them to the information in the system. Again, no contract. I continued calling and attempting to get answers, but all I received was either incorrect information or no return calls.

I do have emails to support I was continuing to contact as I was working with my new employer and previous ones regarding hours and the need for contract approval once the issue is resolved.

January 2024, I took on a second job back in hospice with LHC Group, but this was as a social worker with Christ's Hospice. I again attempted to get more information added, track down my team from the initial contract to get it resolved. I got again more incorrect or no information.

This takes us to the NASW conference in 2024.

I was lucky enough to find SaraJanet Banks working the booth. I explained to her my issues. The ongoing struggles that I was seeing between the board and Certemy. At that time, she offered to take my information and assist me in correcting these issues.

The other contracts were finally added with her assistance on 3.8.24. I then had to go back and track down how to get all these contracts completed. This required finding out from each agency the typical means by which they provide this information. This took a bit of time because of people changing positions or attempting to resend information to the right people once clarity was obtained. At that point, it became more of an issue with my Christus Hospice Contract. The Heart of Hospice one went through the LHC approved method with no issues. The Christus One went through 6 months of trying to get the representative to give us appropriate guidance. This Issue was finally resolved 2.8.25. I had to work with my regional Vice President to help get a solution for that issue.

When all the information including my evaluation was submitted, I was then advised that effectively I would lose about 2600 hours of my supervision because of these continued issues with multiple systems. This would be approximately 65 of my 96 supervision hours.

I am submitting a host of emails which will give many dates and times when things were being worked on related to the varying issues and tickets from spots I have outlined above. I have attempted to also see if I can pull phone records at least from my cell phone to see about providing dates and times of calls.

I am not the kind of social worker who has just never cared about addressing issues I am aware of or ignoring protocols. My supervisor and I were working together often to brainstorm ways to get additional assistance. Everything we tried was another dead end until I found a person to work with directly.

I hope what I have been able to provide shows I deserve to have my supervision accepted as I was making a concentrated effort to adhere to policy although no one seemed to be able to assist me in the way SaraJanet did until I spoke with her directly. It was not even recommended I reach out to her on any call I made. I left many messages in many different boxes based on the board's phone tree.

I would sincerely appreciate the consideration of the board for this acceptance of the time I have given and paid for during my time in supervision. I did receive an exemplary evaluation from my supervisor as well.

I believe that the documentation along with the support of my supervisor should show cause to accept all 3000+ work hours and all 96 of the hours I have been supervised.

Sincerely,
Amanda J. "Mandy" Anderson
LA LMSW#16463

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JBuzzetta LABSWE Supervision Contract Review Request

From JBUzzCuzz <jbuzzcuzz@gmail.com>

Date Mon 3/3/2025 12:46 PM

To SaraJanet Banks <Sara.Banks@labswe.org>

 3 attachments (8 MB)

JBuzzetta LABSWE Supervision Contract Review Request 3-3-25.docx; VGraves BACS Supervision Letter.docx; JB 9-18-23 LABSWE Decision.pdf;

JB CLHC CLHC Supervision Agreement.pdf

JB Wellpath Employment.pdf

Good afternoon,

I am requested that the LABSWE board review my case in regards to my supervision contract. I am requesting that the board allow me to count **37 hours** of supervision hours that were obtained by me from November 6th, 2023 to December 12th, 2024.

Attached to this email are the following items:

1. A letter outlining my request to the board along with the relevant information regarding my request
2. A letter from my BACS about the supervision contract.
3. A copy of a decision made about my supervision on 9-18-23
4. My prior paper supervision contract
5. My timeline of employment for my most recent contract.

The last two attachments have been attached via google drive due to their size.

Thanks,

Joseph Buzzetta MSW, LMSW

March 3rd, 2025

Joseph Buzzetta

LMSW #: 12749

LABSWE

18550 Highland Road

Baton Rouge, LA 70809

Dear Members of the LABSWE Board:

I am writing you this letter to request a review of my current situation as it relates to my LCSW Supervision Contract.

I originally started my supervision in April of 2018 under Vanessa Graves, LCSW-BACS #7247. I had personal circumstances that caused me to pause my supervision until they were resolved in early 2023. I reached back out to Mrs. Graves to discuss resuming supervision but after a few meetings we had realized that guidelines for LCSW supervision had changed in January 2022 and that we would need to receive some input from the board on how to proceed moving forward before we could formally restart supervision.

I received correspondence from the LABSWE Board on September 18th, 2023 that I would be allowed to carry over 21 hours from my supervision that had started in 2018 and that I would need to complete my remaining hours and supervision requirements within 4 years of resuming BACS supervision. It was at this point that my supervision would resume under my most recent paper supervision agreement between myself and Mrs. Graves while I was employed with Central LA Homeless Coalition (CLHC). I have attached a copy of this supervision agreement to the end of this letter under. I have attached a copy of that September 2023 letter along with the supervision agreement I had under the CLHC.

Around this same time, I interviewed for a position with my current employer, Wellpath, as a mental health professional at Acadian Center for Youth in Bunkie, LA. I had been given several indications that the position would be extended to me so my BACS and I decided to resume supervision after I started at that position. I was extended a job offer for the position on October 4th, 2023 and was able to start at my job on October 17th, 2023 after completing all of the required background/clearance processes.

I knew that I would have to update my employment on my supervision contract so I messaged Wellpath's Administrative Assistant on October 18th, 2023 to let her know that she would be receiving a link from an outside source associated with LABSWE to verify my employment with the agency. My employment was verified by her in Certemy on October 23rd, 2023. I've

attached a copy of the timeline of my job offer, start date, and the referenced October 2023 email to this letter for verification.

At that point Mrs. Graves and I believed that we had fulfilled the requirements to update the supervision contract since the only change to the Supervision Contract that had been in place since receiving guidance from the LABSWE Board on September 18th, 2023 was my new employment at Wellpath. With that assumption in place and my orientation to my new employment completed, I resumed supervision on November 6th, 2023.

This brings me to the event that is prompting my request to the board.

Since November 6th, 2023 was the official date that I believed that my supervision had resumed with a valid agreement in place, I had projected that I would meet the qualifications to attempt the LCSW exam sometime April of 2025 since I was allowed to carry over 21 hours from my initial date of supervision. When I went to review my record of supervision to see if I was still on pace to take my early exam in April of 2025, I noticed that it did not accurately reflect my hours.

I contacted LABSWE on February 10th, 2025 to see what needed to be done to remedy this situation. I was notified by Ms. Sara Banks that I did not have a valid supervisor contract on file in Certemy. I was informed that while my employment verification was completed on October 20th, 2023 that the "Acknowledgment, Structure, Job Description and Attestation" section of the "Supervisor 2 Contract" was still pending.

I sent this form on February 12th, 2025 to my supervisor as directed. I contacted Ms. Sara to inform her of this I was told that I would only be given credit for sessions held after December 12th, 2024 as this was the 60-day lookback period that is granted to a supervisee once a Supervision Contract is completed.

I have also included correspondence from my BACS to provide additional information on her perspective from Certemy as it relates to my supervision.

This background information leads me to the request for review of my case that I would have for the board:

I am requesting that the board allow me to count the 37 hours received from November 6th, 2023 to December 12th, 2024. It was my sincere belief that because I started my supervision before Certemy was implemented that my paper supervision agreement took the place of the "Acknowledgment, Structure, Job Description and Attestation" that was in Certemy and that updating my employment in Certemy had my supervision agreement current.

If you were to review my Record of Supervision in Certemy, I have been meeting consistently with my BACS to complete my supervision within the required timeframe. The corresponding entries in that record also show that all discussions held between November 6th, 2024 to December 12th, 2024 would be complaint with what would be expected of an LMSW Supervisee to complete while under the formal supervision of a BACS.

If the board has any additional questions, I can be reached by email at _____
or via cell at (_____) _____. I would also be more than willing to make myself available to meet
with the board via Zoom or in-person when my case is being reviewed to answer any additional
questions.

I appreciate your time and consideration in this matter.

Thanks,

Joseph Buzzetta MSW, LMSW

2/13/25

RE: Joseph Buzzetta, LMSW #12749

LABSWE
18550 Highland Road
Baton Rouge, LA 70809

To members of the board;

This is a request for review of supervision hours for Joseph Buzzetta, LMSW #12749. While under my supervision from 11-6-23 to 12-12-24, he has consistently collected a total of 37 hours of which we are requesting approval. He continues to receive supervision to date with 7 additional hours, all recorded in Certemy. Those hours after 12-12-24, we understand would be retroactively approved since finding out that we needed to submit a Supervision Agreement 2, which was submitted immediately after finding this out.

The original supervision agreement between myself and Mr. Buzzetta was submitted and approved to start on June 1, 2018. He was granted approval for 21 hours of supervision after appealing to the board due to a break from supervision. He resumed supervision after starting a new job in October 2023. He submitted the employment verification form on Certemy which was approved on October 23, 2023. Our first supervised meeting started back on 11-6-23. We have consistently met up to present day which has all been recorded in Certemy in the record of supervision. Since we came into Certemy under our old supervision paperwork from 2018, Certemy never showed a supervision contract but allowed me to have a record of supervision for him. This, of course, looked different from all of my other supervisees in Certemy. I have been an active BACS since 2010. I did not question it due to the fact that we had all of the original supervision paperwork completed and assumed that this was the paperwork that would be uploaded to Certemy to show our agreement. The record of supervision in Certemy never blocked me from submitting his hours or alerted to a need for the supervision contract. We have all of the original paperwork from 2018 as well as the board approval of the 21 hours.

Mr. Buzzetta has also written to the board expressing our request for the approval of 37 hours along with all supportive documentation. He has been highly motivated in his current employment to gain his LCSW for his professional self as well as his growing family. He would have a total of 65 hours at this point if all current hours are approved. He has been preparing to early test at 75 hours for several months now. This "system" oversight would cause him to lose a year of supervised hours that was an honest mistake with the way that Certemy allowed us to continue record of supervision as it was. The system also allowed him to put in the new employment verification but did not alert to a supervision agreement needed at that time either. The loss of hours would be a dramatic hardship to his professional goals as well as his family of special needs who are dependent upon those goals to better their lives.

If there are any questions that I can elaborate upon, I will be happy to speak with the board on his behalf.

Thank you for your consideration,

Vanessa Graves, LCSW-BACS #7247

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Kimberly Clofer, LMSW

1753 Montbatten Drive
Marrero, LA 70072

February 21, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

My name is Kimberly Clofer, and I have been a Licensed Master Level Social Worker for approximately nine years. I started my LCSW supervision with Dawn Christian, LCSW-BACS on 11/5/22 and completed the required hours on 2/8/25. On Friday, February 14, 2025, I received an email from Sara Banks, Licensing Analyst 2, stating that I had not completed the Supervision Contract form at the start of LCSW supervision as required. This was an unfortunate oversight. I immediately completed the Supervision Contract 2 form once I received the email link from Ms. Banks. Ms. Christian completed her portion of the form on 2/19/25. My work supervisor, Adrienne Landry also completed her form on 2/19/25.

As I understand, Ms. Banks was able to count back sixty days from the date that the recently submitted start of supervision contract was verified. I am writing to request the board to consider retroactively crediting the 91 hours of supervision loss during the dates of 11/5/22 to 12/18/24.

I truly am sorry for the oversight and I appreciate the board's consideration of this matter.

Sincerely,

A handwritten signature in black ink, reading "Kimberly Clofer, LMSW #9063". The signature is fluid and cursive, with the last name "Clofer" being the most prominent part.

Kimberly Clofer, LMSW

Dawn Christian, LCSW-BACS

Avondale, Louisiana 70094

February 20, 2025


Louisiana State Board of Social Work Examiners
18550 Highland Road b
Baton Rouge, LA 70809

Greetings. My name is Dawn Christian, LCSW-BACS. From November 5, 2022 to February 8, 2025, I was in charge of clinical supervision for Kimberly Clofer, LMSW. I am writing to request that the Louisiana State Board of Social Work Examiners board consider retroactively crediting Ms. Clofer for the 91 hours of supervision loss. This oversight occurred as a result of failing to complete the required contract at the start of our supervision sessions. From what I understand, Ms. Sara Banks, Licensing Analyst 2, the time loss dates are from 11/5/2022 to 12/18/2024. It is essential to clarify that this was entirely unintentional and went unnoticed as I was able to enter the supervision sessions without any problems or indications that the documents were not completed.

My dedication to assisting Ms. Clofer in any capacity remains steadfast. She is an exceptional person with great potential to be a first-rate LCSW, and she is a credit to our profession.

I appreciate your consideration and understanding.

Sincerely,

 Dawn Christian, LCSW-BACS #3831

Dawn Christian, LCSW-BACS

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JENNIFER

Louisiana State Board of Social Work Examiners (LABSWE)

18550 Highland Road, Suite B

Baton Rouge, LA 70809

Subject: Formal Request for Consideration of Lost LCSW Supervision Hours

Dear Board Members,

I am writing to formally request the consideration and reinstatement of lost supervision hours for my LCSW supervision. Due to initial confusion and procedural misunderstanding regarding the proper completion of supervision contracts, I experienced a lapse in compliance that resulted in time lost from October 17, 2023, to January 13, 2024.

I am currently employed full-time as a School Social Worker at IDEA Innovation and my direct manager there is my principal. I am employed part-time/PRN as a Hospice Social Worker at the Hospice of Baton Rouge. My BACS supervisor, Shelly Weaver, also serves as my manager at the Hospice of Baton Rouge.

At the beginning of my supervision, the contract I submitted was incomplete due to a misunderstanding of the correct way to document both of my employment positions in Certemy. On the www.labswe.org/supervision it indicates that Contract 1 "If your LCSW-BACS and your Agency Supervisor are the same individual, please complete the Supervision Contract 1." Which we did complete on October 17, 2023.

In February, I received an email stating that my contracts were incorrect and that I was out of compliance with the 60-day requirement for submitting my supervision contract. Upon receiving this notification, I promptly responded to Sara Banks to clarify and rectify the issue. Through this process, I was able to properly complete and submit the contracts to include both of my employers. However, this resulted in the loss of supervision hours during the aforementioned period.

Given that I was actively engaged in supervision and the issue stemmed from procedural misunderstandings, I respectfully request that the Board review my case and consider crediting the lost hours, which is 12 hours Individual and 1 hour group. The dates and times I am requesting credit for are as follows:

October 17, 2023: 8am-10am (2 hours individual)

October 31, 2023: 1:30pm-3:30pm (2 hours individual)

November 21, 2023: 8am-10am(2 hours individual)

December 5, 2023: 2pm-4pm(2 hours individual)

December 19, 2023: 2pm-4pm(2 hours individual)

December 29, 2023: 9:15am-10:15am (1 hour group)

January 2, 2024: 2pm-4pm(2 hours individual)

I have been committed to my professional growth, consistently engaging in supervision and meeting the expectations of my role as a social worker. Given that my supervision was active and substantive during this period, I kindly ask the Board to consider approving the reinstatement of these hours so that my progress toward licensure is not hindered by a procedural technicality.

I sincerely appreciate your time, consideration, and commitment to upholding the integrity of our profession. I would be grateful for the Board's approval of this request and am available to provide any additional information necessary to support my case.

Sincerely,

A handwritten signature in black ink, appearing to read "Whitney Delmore, LMSW". The signature is fluid and cursive, with the last name "Delmore" being more prominent.

Whitney Delmore, LMSW
#14346

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Mona Flores

Chalmette, LA 70043

February 25, 2025

Louisiana Board of Social Work Examiners
18550 Highland Road, Ste. B.
Baton Rouge, LA 70809

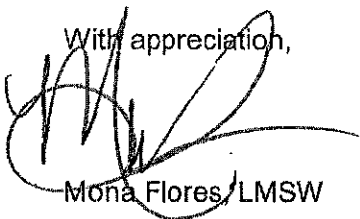
To whom it may concern,

I have been made aware that my LCSW application is under review due to an error on my end. I was informed that my Supervision Contract was not included in my application. I am requesting that the number of hours to be lost from November 1, 2021 to April 29, 2022, which is 14 hours total, be reviewed and accepted with my LCSW application.

It was not my intention to deliberately leave out the Supervision Contract. However, one week after I started Supervision, I was in a personal crisis. My home caught on fire and was uninhabitable. I was displaced and did not obtain permanent housing until April 2022. Therefore, it is possible that I missed that piece of documentation. Again, I am requesting that the hours lost be reviewed and accepted with my LCSW application.

Thank you for making me aware of this and allowing me the opportunity to submit a request for review. To speak with me further regarding this, feel free to email me at _____ or by phone at :

With appreciation,



Mona Flores, LMSW

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Social Work

From: Bridgett Haggstrom <[REDACTED]>
Sent: Wednesday, February 26, 2025 8:03 AM
To: Social Work
Subject: Request for Consideration of Supervision Hours - Bridgett Haggstrom, LMSW 18312

Bridgett Haggstrom

Madisonville, LA 70447

February 24, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Rd.
Baton Rouge, LA 70809

Subject: Request for Consideration of Supervision Hours - Bridgett Haggstrom, LMSW

Dear Louisiana State Board of Social Work Examiners,

I am writing to respectfully request consideration regarding my LCSW application and supervision hours. I began the application process in June 2024 after securing an LCSW-BACS supervisor, Michelle St. Raymond, LCSW-BACS, and believed I had completed all necessary steps. However, in early February 2025, while attempting to locate the continuing education section on my Certemy account, I discovered my supervision contract was still marked "in process." Upon investigation, I learned that an employment verification step within the contract had not been completed. Initially, I believed this might be a yearly requirement, as I was confident I had addressed all the initial steps. However, after contacting Blake Williamson, I confirmed that this step was indeed missing from the original contract. I understand that this oversight may jeopardize six months of supervision hours.

I am specifically requesting that the Board consider counting the supervision hours accrued beyond the 60-day retroactive period of my contract officially completed on February 6, 2025. Since beginning my supervision in June of 2024 I have completed 23 hours of face-to-face supervision with my supervisor, Michelle St. Raymond, LCSW-BACS. Furthermore, my current employment supervisor, Allison Joiner, LCSW, has also signed the initial contract (which can be interpreted as a verification of employment and may have caused some of the initial confusion). During this time, I have gained in the areas of social work core competencies, ethics and extensive clinical knowledge.

I understand the importance of adhering to the Board's regulations and deeply regret this oversight. I am hopeful that the Board will consider the circumstances and grant an exception in my case, allowing these valuable supervision hours to count towards my LCSW licensure requirements.

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Blair Menard, LMSW

Hammond, LA 70403

To Whom it May Concern,

I started a supervision contract with Angela Duffy on 3/27/2023. It has come to my attention that the employment contract was not completed until 12/19/2024. At the start of supervision, I notified my direct supervisor of employment, Samonica Brown of needing the employment contract. It was my impression that this was completed. However, after being notified by Sara Banks, that this was not completed, I then notified Samonica Brown of this needing to be completed. It was during this time that we realized there was a second part to the employment contract that was overlooked. I am aware that under Title 46 Section 8503. LMSW's Seeking the LCSW Credential , it does state that the supervision contract shall be completed by the supervisor, the supervisee, and the agency supervisor and shall be submitted to the Board office by the supervisee within 60 days of the first supervision session. However, it was not my understanding that this rule applied to the employment contract also. I have worked extremely hard with pursuing my LCSW. The number of hours that will be lost if the board does not approve my request will be 74 hours from 3/22/2023-12/19/2024. Thank you for your time and consideration.

Kind Regards,

Blair Menard

Angela W. Duffy, LCSW-BACS

Franklinton, LA 70438

03/06/2025

To the Board Members of LABSWE,

I am writing this letter on behalf of Blair Menard, license # 17593. Blair began supervision with me on 03/22/2023 and is on track to complete supervision in March/April 2025.

I was notified by Sarah Banks on 02/28/2025, informing me that 74 of Blair's direct supervision hours are under review due to her employment verification not being completed until 12/19/2024. After consulting with Blair, she explained her employment supervisor overlooked the employment verification and has since completed the form. Blair and I realize this is a huge oversight and potential setback towards her completing the required hours for the completion of clinical supervision. Blair has worked very hard at obtaining these hours and is committed to the field of Social Work and the clients' she serves. I am asking the board to provide Blair with grace and count the 74 hours in question towards her clinical supervision.

Kind regards,



Angela W. Duffy, LCSW-BACS

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March 13, 2025

To the board of Louisiana Social Workers:

I am writing this letter to request that the board may approve my hours on my most recent supervision contract 2 as well as my face-to-face hours. I am requesting that my hours from 3/18/2024 to 12/18/2024, which are 1,464.8 working hours, and 30 face-to-face hours be approved. If approved, I would have 14 hours of my 96 BACS supervision hours left to complete and I would like to be eligible to test for my LCSW at the end of that time frame.

I will admit that I misunderstood the operation of Certemy and thought that my work supervisors and I had appropriately completed the contracts. It was later brought to my attention by fellow social workers that the contracts may not have been correctly completed. I then followed up and contacted the state office and was instructed on how to have them completed and submitted. I was notified on 2/28/2025 that my second contract was denied on the above dates that I am now requesting. My BACS supervisor completed and signed all requested information in the appropriate span of time.

I understand that this mistake is a fault of my own and I take full responsibility for not keeping track of my contracts and hours. I understand that there are policies in place but would appreciate your consideration for approval.

Thank you,

Emilee Meyer, LMSW

Emilee Meyer, LMSW

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Abby Mitchell

Cottonport, LA 71327

03/13/2025

Louisiana State Board of Social Work Examiners

18550 Highland Rd.

Suite B

Baton Rouge, LA 70809

Subject: Appeal for Reinstatement of Supervision Hours

Respected Members of the Board,

I am writing to formally request the board's reconsideration of my lost supervision hours from February 20, 2024, to December 17, 2024, due to an issue with my supervision contract in Certemy. I take full accountability for my role in this matter, but I also want to bring attention to certain factors beyond my control that contributed to this oversight.

When I began my supervision, I understood that a three-step contract process was required. However, I mistakenly believed that Step 1 had been fully completed a year ago. Unfortunately, my supervisor at my place of employment had not signed off on their portion, which was something neither I nor my BACS supervisor could see from our respective views in the system. Additionally, my BACS supervisor and I were under the impression that Steps 2 and 3 were to be completed at the conclusion of my two-year supervision period, rather than at the outset. This misunderstanding led to an unintentional delay in completing these steps.

I acknowledge that I should have been more diligent in verifying the contract requirements, and I regret the oversight. However, I also want to highlight that Certemy did not provide clear indicators that my contract remained incomplete. The platform does not have any "hard stops" to prevent a supervisee from continuing supervision without a fully executed contract, nor does it offer alerts to signal that necessary signatures are missing. Additionally, while I have now been informed that a supervisory contract must be completed within 60 days of the first supervision session, this deadline was not stated anywhere in Certemy. In fact, the deadlines listed in the system indicated a requirement for completion a full year later, which contributed to my misunderstanding of the timeline.

Despite the missing contract steps, I have documented proof within Certemy that I have been actively participating in supervision for the past year. I have consistently met my supervision obligations, and my progress has been tracked. Losing 37 supervision hours due to

what was primarily an administrative oversight would significantly impact my licensure timeline, professional development, and financial well-being.

Not only would I be set back a full year in obtaining my license, but I would also suffer a financial loss of nearly \$2,000 that I have already paid for supervision. Additionally, delaying my licensure by a year would mean missing out on a salary increase that I would receive once licensed, further compounding the financial impact of this situation.

I respectfully ask the board to consider these circumstances and allow my 37 supervision hours from February 20, 2024, to December 17, 2024, to be counted toward my licensing requirements. I am committed to ensuring full compliance moving forward and appreciate your time in reviewing my appeal.

Thank you for your consideration. I would be grateful for the opportunity to further discuss this matter if needed. Please let me know if any additional information is required.

Respectfully,

A handwritten signature in black ink that reads "Abby Mitchell". The signature is fluid and cursive, with the first name "Abby" and last name "Mitchell" clearly distinguishable.

Abby Mitchell, MSW, LMSW

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Louisiana Social Work Board of Examiners
18550 Highland Rd b,
Baton Rouge, LA 70809

3/12/25

To the LABSWE Board,

My name is Abigail Mullen, LMSW, and I have been a licensed professional since October 2022. I am currently employed at the Manning Family Children's Hospital of New Orleans, working full-time with the THRIVE Wellness Program and PRN in the behavioral health unit.

I am writing to formally request that the Board accept the 8 face-to-face supervision hours and estimated 520 work hours I have completed toward my clinical licensure under Noelle Deltufo, LCSW-BACS, from 09/05/2024 to 12/19/2024 (60 days prior to the submission of the contract). Due to miscommunications, technological challenges with the Certemy system, and delays in paperwork submission by my previous BACS supervisor, my supervision contract was never finalized in the system.

Ms. Deltufo, for whom I am her first supervisee, has informed me that Certemy was not covered in her BACS training. Despite our best efforts and due diligence, navigating the system has been challenging.

All of my supervisors have encountered issues with Certemy, including problems with multiple email addresses and inaccurate records. I, too, have logged in multiple times to find my supervision records missing—only for them to reappear later—which I have documented with screenshots. When I transitioned from my first supervisor, I was informed that the system would not allow updates to reflect my completed hours, leaving an inaccurate record to this day.

Additionally, I have documentation showing that when my first BACS transition was reported, the board staff/Certemy initiated a new contract. However, when my second

transition was reported to the board staff/Certemy—this time by Ms. Champagne, my previous BACS—no new contract was created, nor was one available for my new supervisor and me to access.

I am deeply committed to my work as a school social worker and continuously seek ways to improve my interactions with clients. I also passed the clinical exam in early December. Given the efforts made by myself, my previous BACS, and my current BACS to resolve these issues, I respectfully request that the Board accept all supervision hours submitted by Ms. Deltufo.

Timeline of Attempts to Seek Assistance

- **October 7, 2024 (10:14 AM):** Meghan Champagne, LCSW-BACS, emailed the board staff on my behalf with the subject "Supervisee Transferring Supervisors," requesting guidance on the transition process. There was no mention of a contract and so Ms. Deltufo and I attempted to complete all documents on Certemy together. (When going through emails to prepare my board request, I learned that when I had informed the board staff/Certemy of my first BACS change, a contract was created for me.)
- **January 8, 2025:** Ms. DeWitt informed me that the documentation Ms. Deltufo and I submitted was incomplete and missing the required contract. Despite multiple attempts, this document was not clearly available on Certemy. For months, I had also been requesting my previous BACS to complete the necessary documentation, but the submission process was challenging for her—particularly the order in which documents needed to be completed for others to become accessible. Additionally, I had no control over my previous BACS's timeline for submission. Ms. Deltufo and I continued with supervision.
- **January 9, 2025 (9:38 AM):** Upon discussion with Ms. Deltufo, it became clear that we had been confused and thought that the attestation document was the same thing as the contract. After discussing the issue with my current supervisor, I emailed the board requesting help locating the contract. I received no response. We continued with supervision.

- **January 14, 2025 (12:07 PM):** I followed up via email, explicitly asking for guidance on the contract. Again, I received no response. We continued with supervision.
- **February 13, 2025 (7:24 PM):** I emailed the board again regarding the contract. The next day, I was finally granted access to the contract and it was completed, but I was not informed that I would need to appeal to the Board for my lost supervision hours. It was another month before I became aware of this requirement, potentially causing me to lose additional supervised hours.

I have copies of these emails and can provide them if needed.

I respectfully request that the Board accept my completed supervision hours prior to the contract issues being resolved. The Certemy system's lack of clear instructions and user-friendly functionality significantly contributed to these challenges. As soon as I became aware of the missing contract, my supervisor and I made multiple attempts to locate it on Certemy. When we were unable to do so, we took the appropriate steps to seek guidance, but my inquiries went unanswered. Additionally, despite my repeated requests beginning in September, my previous BACS did not submit the required documentation until January, further delaying the process.

Below, I have included letters from my current site supervisor and clinical supervisor in further support of my request.

3/13/25, 8:06 AM

Gmail - Letter to LABSWE



Abigail Mullen

Letter to LABSWE

1 message

Noelle Delfufo <n.b.d...>
To: Abigail Mullen <

Thu, Mar 13, 2025 at 8:03 AM

Louisiana Social Work Board of Examiners
18550 Highland Rd b,
Baton Rouge, LA 70809

March 12th, 2025

I am writing to the Social Work Board, on behalf of Abigail Mullen. I have been supervising Abigail since September 2024. Abigail has been my first supervisee and I want to support her in presenting this issue to the board. The issue at question for Abigail's licensing is about the receipt of the Supervision Contract to LABSWE.

I began logging our hours in October- thinking the invitation to supervise as well as the log of hours in Certemy reflected the time we began supervision. Abigail was made aware she needed a contract and the contract needed to be submitted within 60 days of the supervision beginning. We reviewed documents on both her Certemy as well as my Supervisor Certemy login, but we were unable to find the Supervision Contract. We additionally looked on the LABSWE website and also were unable to find it. I believe the record can reflect we began supervision in September 2024 based on my acceptance of the supervision log.

I understand from SarahJanet's emails this past week, to both myself and Abigail, that the Supervision Contract document needed to be accessed on LABSWE and completed in Certemy. I have to wonder if we are the only social workers who were unable to locate the Supervision Contract and if so, if there is some additional training that can be provided for both LCSW and BACS.

As I stated to SarahJanet in our previous emails, Certemy has not been known for being user friendly. It is difficult for me to understand the clear timestamp of logging the hours in October but not having the Supervision Contract submitted could prevent Abigail from accessing her Clinical License. Abigail has shown deep passion for this work and I hope this letter can support the reconsideration of the 8 hours we lost from September 2024- January 2025.

I thank each one of you for your dedication to the profession as well as guidance in the licensing process.

Noelle B. Delfufo, LCSW-BACS

Noelle B. Delfufo, LCSW-BACS
Psychology Today

3/13/25, 1:01 PM

Jefferson Parish Schools Mail - LABSWE (updated)



ABIGAIL MULLEN

LABSWE (updated)

2 messages

Potts, Laura C
To:

Thu, Mar 13, 2025 at 12:51 PM

This Message is From an External Sender

This message came from outside your organization.

To whom it may concern at the Louisiana board of social work, examiners,

My name is Laura Potts and I am an LCSW working for the community program for Thrivekids Student Wellness at Manning Family Children's Hospital. Over the last three years I have had the pleasure of managing and supporting Abigail Mullen, LMSW. Throughout this time, I have witnessed her knowledge and skill set of social work has grown tremendously while working in the school setting. I am confident in saying that Abigail practices with integrity, ethics, compassion, and a commitment to equity.

It is my understanding that due to miscommunication and technological error the supervision contract with her BACS Supervisor was not complete in the expected timeline. I am here to advocate that the board allows for reconciliation of this error to ensure Abigail can move forward in obtaining her LCSW license. She has worked diligently to ensure that all her work hours and supervision hours were completed in the appropriate span of years and has made financial sacrifices to get to this point by paying for her supervision. Additionally, she has proven competency in passing the exam. This was a simple oversight by both Abigail and her Supervisor, and I hope that you all can extend understanding to the situation. If there are any questions related to her efficacy hours completed or quality of work please do not hesitate to reach out to me directly at this email address or at my cell

Abigail Mullen is a valued member of not only my team but the social work community here in New Orleans. I hope that you all will recognize that and support her in moving forward with her LCSW licensure.

Thank you for your time and consideration,

Laura Potts, LCSW (She, Her, Hers)

Behavioral Health Manager

Manning Family Children's

New Orleans, LA 70118

Thank you for your consideration.

Sincerely,

Abigail Mullen, LMSW

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Louisiana Board of Social Work Examiners
18550 Highland Rd.
Suite B
Baton Rouge, LA 70809

Allison Whitt

Slidell, LA 70240

February 26, 2025

Dear LABSWE:

I'm reaching out regarding time loss of supervision hours from 4/03/24 to 12/11/24 in the amount of 26 hours. I am under supervision of Alejandra Salinas, LCSW-BACS, #13156, for Licensed Clinical Social Work. We began clinical supervision in April 2024 as lined on the LABSWE website and as was available on Certemy. Sincere apologies for missing the Supervision Contract 2 that is required. I am unsure if there was a glitch on the Certemy website at the time or if there was a misunderstanding of what was required. I am one of Alejandra's first supervisees and neither of us recognized that the document was missing until it was brought to our attention last month.

During those 26 hours, I have been working with Alejandra on learning how to complete mental health assessments, diagnosis, discussing ethical dilemmas, workplace development on policies, and professional development as I settle into a new director role. This process has been a major contribution to my professional development and how I have been able to assist my staff and further my program. It would be devastating to lose these hours as a reflection of the progress that has been made as a professional and after all the work that has been put into obtaining them. I ask that you consider letting me retain these hours so that I can maintain track to obtain my LCSW license in the next year and a half.

Thank you for your consideration and taking the time to review my case.

Sincerely,
Allison Whitt, LMSW
#14669

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Board of Social Workers,

Greetings,

My name is Kellie Henry, LMSW, and I am writing this letter to explain my situation and ask that you consider approval of my clinical supervision hours from the dates of 12/31/23 to 11/6/24, a total of 36.5 supervision hours. These hours are currently considered lost due to failure of a second and third contract completion on my part. During this period, I was a shared employee with 3 LHC Hospice locations: Acadian Hospice, Heart of Hospice, and Louisiana Hospice and Palliative Care. Because all 3 agencies are owned by the same company by whom I am employed, LHC GROUP, and I was considered a shared employee with all 3 agencies, I did not realize that a new contract was needed for each agency in regards to my supervision.

All three agencies have been owned by LHC for the entirety of my employment and I have been in consistent supervision with the same BACS Supervisor, Amanda Fuselier, BACS LCSW during the entire period of employment with LHC Group (all 3 agencies).

I discovered my error in failing to request a new contract after calling the Board and speaking to Blake to review my supervision requirements progress on 12/18/25. My concern when I called was the expiration date of 12/14/2023 on Certemy posted under my "LCSW APPLICATION". Blake informed me that the issue I should focus on is the missing contracts. I then began email communications with Sara Banks, who responded to my email to the Board, to rectify my mistake. Sara added the new contracts to my Certemy account and my BACS Supervisor, Amanda and I have completed the new contracts as of 1/7/25.

Today, I am requesting that the Board please review and consider my request for approval of supervision hours that occurred during the dates above as losing these hours will severely affect both Amanda and I financially and set back my completion of supervision hours and testing for my LCSW, causing much distress and discouragement.

Thank you for consideration,

Kellie Henry, LMSW

LHC Group

1/20/25

Dear esteemed board members,

My name is Amanda Fuselier and I am Kellie Henry's clinical supervisor. I am writing this letter to ask that you consider approving her clinical supervision hours that occurred between the dates of 12/31/23 to 11/6/24, 36.5 supervision hours. The hours are in question due to an oversight, merely related to location of her personnel file within the LHC system. Ms. Henry has been employed at 3 LHC hospice locations, all in the Acadiana area (Acadian Hospice, Heart of Hospice, and Louisiana Hospice and Palliative Care). There are multiple LHC employees that are considered "shared employees" who see patients at each of these agencies simultaneously due to census issues, including myself. Because of this, Ms. Henry and I did not realize that a new contract was needed. She has been in consistent supervision this entire time and her job has not changed. In addition, all 3 agencies have been owned by LHC for the entirety of her employment. Please contact me with any questions or concerns about this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Fuselier', with a stylized flourish at the end.

Amanda Fuselier, LCSW BACS